

REGULAR COUNCIL MEETING JUNE 8, 2015 7:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Hansen, Volkert and Student Representative Victoria Johnson

Members Absent: Alderman Zajkowski and Student Representative Elliot Smallidge

The Pledge of Allegiance was recited.

Alderman Ard moved to adopt the agenda as presented, seconded by Alderman Hansen and carried.

Public Comment

None

Consent Agenda

1. Approval of the Minutes from the Previous Regular Council Meeting, May 11, 2015 and May 27, 2015
2. Applications for License to Serve from Sherry R. Peters, New Richmond; Dedrie D. Swanson, New Richmond; Connor J. Larson, New Richmond; Lisa K. Walding, New Richmond; Chad J. Norberg, Emerald; Brent G. Norberg, Osceola; and Marcus L. Dalton, New Richmond
3. Applications for Run/Walk Permit:
 - a. From Hair Company & Spa Breast Cancer Run on October 11, 2015 at 1:00 p.m.
 - b. From Grace Place Shelter – Salvation Army Run/Walk on October 24, 2015 at 8:00 a.m.
4. Application for Street Use Permit for Arch Avenue from East First Street to Hughes Street for the Library Summer Reading –Big Truck Event on June 15, 2015 from 10:00 a.m. to Noon
5. Request for Extension of Premise and Permit for Amplifying Devices from Wild Badger at 240 South Knowles Avenue on June 12, 19, 26, July 10, 17, 24, 31, 2015 from 5:30 p.m. to 8:30 p.m. and June 14, 21, 28, 2015 from 3:00 p.m. to 7:00 p.m.
6. Applications for Amusement Device License from Champ's Sports Bar & Grill, Bobcat's Bar & Grill, McCabe's Shamrock Club, Wild Badger Saloon, AmericInn Motel, Huey's Bar, Gibby's Inc, and Brady's Brewhouse
7. Applications for Cigarette License from Champ's Sports Bar & Grill, Lowrey Hotel & Café LLC, McCabe's Shamrock Club, Family Fresh, Freedom Valu Center #17, Lumberjack Liquors, Inc, Super America, Amoco Express, Amoco Food Shop, Freedom Valu Center #83, Kwik Trip #337, New Richmond Golf Club, New Richmond Golf Club – Links, Walmart Supercenter #5432, Discount Smokes, Bobcat's Bar & Grill, and The Box Smoke Shop

8. Applications for Class B Beer License from Steve Montpetit, Agent for Pete's Pizza of New Richmond; Richard Coleman, Agent for the Old Gem, LLC; William Buell, Agent for The Space for Creativity, Inc; Robert Catlow-Price, Agent for Elements Café; Steven Meyer; Michael Klintworth, Agent for Next Door Café; and Xianyu Fu, Agent for Royal Buffet
9. Applications for Class C Wine License from William Buell, Agent for The Space for Creativity Inc; Robert Catlow-Price, Agent for Elements Café; Steven Meyer; and Michael Klintworth, Agent for Next Door Café
10. Applications for Class B Beer and Class B Liquor from Mark Kellaher; Linda Soifakis, Agent for Champ's Sports Bar & Grill; Mari Driscoll, Agent for McCabe's Shamrock Club; Ann Wychor-Hall, Agent for Table 65; Robert Christensen, Agent for Bobcat's Bar & Grill; Joseph Skaar, Agent for Wild Badger Saloon; David Gillen, Agent for Huey's; Jill Miller; John Jerlow, Agent for Lumberjack Liquors; and Ross Johnson, Agent for New Richmond Golf Club
11. Applications for Reserve Class B Beer and Class B Liquor License from Ross Johnson, Agent for New Richmond Golf Club – Links; Jamie Gibson, Agent for Gibby's Inc; Dennis Hurtis, Agent for American Legion; Francisco Ballina, Agent for Garibaldi's; and Chris Polfus, Agent for Brady's Brewhouse
12. Applications for Class A Beer License and Class A Liquor License from Derrick Melland, Agent for Kwik Trip #337; John Jerlow, Agent for BP Amoco Express; Sarah Krugen, Agent for Freedom Valu Center #83; and Jake Davis, Agent for Family Fresh
13. Application for Mobile Home License from Arthur & Kim Miller at 1240 North Fourth Street
14. Applications for Refuse Collection License from Stephens Sanitation, Waste Management, River City Disposal, Olson Sanitation, Waterman Sanitation, and Advanced Disposal Services
15. Application for Taxi Cab License from New Richmond Public Transit
16. Payment of VO#58100 through VO#58251 totaling \$226,318.87 plus electronic fund transfers of \$611,294.02 for a grand total of \$837,612.89

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| General Fund | \$678,301.74 |
| Impact Fees Fund | 7,374.85 |
| Debt Service Fund | 55,200.11 |
| Capital Projects | 42,695.19 |
| Landfill Cleanup Fund | 5,763.92 |
| TIF District #10 | 574.80 |
| TIF District #6 | 4,541.30 |
| TIF District #8 | 345.00 |
| Storm Water Utility | 6,506.17 |
| Park Land Trust Fund | 29,527.55 |
| Library Trust Fund | 42.90 |
| NR WI Armed Services | 6,739.36 |

Alderman Hansen moved to approve the consent agenda, seconded by Alderman Jackson and carried.

Department Reports

Administration- Mike Darrow stated that he had a staff meeting with Alderman Ard on the Moving Wall and will be meeting with the DOT later this month to figure out traffic and public safety prior to the event in September. Look for updates on Facebook and Twitter. We are submitting a grant from the Tony Hawk foundation for the skate park and are asking all of the kids that attended the public hearings to put together reasons why they think this project should get funded. A lot of events will be coming up in the community and outside so look for updates on Facebook and Twitter for those as well. Mike congratulated Mike Foley on his new position and wished him the best.

Public Works – Jeremiah Wendt stated that there are a number of projects going on. The water tower project is 90% done with exterior coating removal and 100% done with interior. Tomorrow they will be finishing that up and then will be painting. Internally, the ramp on the Mill Pond Dam is planned to be started next week and finished within a couple weeks. We have DNR approval on that. A small project will be done at the library replacing some concrete and handicapped ramps for access from the handicapped parking spaces to the Library. The 2015 Street and Utility Projects will be moving forward and there will be more visible progress in the next couple weeks. Jeremiah is working with the DOT for the Jug Handle project. We were hoping to meet with the DOT and the property owners on the north side of town in July, but they are not able to meet with us at this time. We hope to have that meeting in August and will keep the Council updated on that as well.

Community Development – Beth Thompson stated that she and the Mayor attended the groundbreaking for the WH St. Croix building which is a professional building that will house State Farm Insurance and others. They also attended a ribbon cutting for Doherty Employment last week who are located in the Counter building. Community Development is working on a marketing push for the impact fees that were approved in April. We sent out a marketing piece to 375 developers and builders within the Twin Cities and Western Wisconsin. We also have a press release that went out to 10 local newspapers. We will be doing one more press release in the next couple weeks.

Library – Kim Hennings stated that today is the start of the Summer Reading Program so there are lots of activities going on at the Library this summer. The Kick off Carnival is on Wednesday at 1:00 p.m. A lot of local businesses have sponsored the Summer Reading Program, so thanks to them. There will be a County Library meeting coming up and Kim will let the Council know when and where that will be.

Mayor's Summer Reading Challenge

Kim Hennings explained that this year there is a challenge for the school age kids to read eight different types of books from the Library. If they complete this challenge they will come to the August Council meeting to receive an award. Mayor Fred got his book today which is the *Unofficial Downton Abbey Cookbook*. He is going to use this book to plan an 80th Birthday dinner for his mother.

Contract for 2016 Street and Utility Improvements

Jeremiah Wendt explained the projects that will be done in 2016. Short-Elliott-Hendrickson has put together a contract for these projects including North Shore Drive, East and West River Drive/Fairfield Road/Summit Road, Paperjack Drive, and North Starr Avenue/Hughes Street for a cost of \$190,000. An optional item to design is 125th Street for a cost of \$25,800. Staff has discussed this project with Richmond Township, but they have not had a meeting to discuss it yet. Staff had suggested having the City pay for the project and the Township reimbursing us in 2018. Alderman Kittel moved to approve the contract with Short-Elliott-Hendrickson for \$190,000, seconded by Alderman Ard and carried.

Resolution #061501 – Declaring Intent to Reimburse Expenditures from Proceeds of Borrowing

Jeremiah Wendt explained that the utilities would like to apply for safe drinking water funds to help pay for the reconditioning of the South water tower. Alderman Hansen offered the following resolution and moved for its adoption:

RESOLUTION #061501
CITY OF NEW RICHMOND
RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING

WHEREAS, the City of New Richmond, St. Croix County, Wisconsin ("the City") plans to undertake construction of Water Tower Improvements ("Project"); and

WHEREAS, the City expects to finance the Project on a long-term basis by issuing tax-exempt bonds or promissory notes ("Bonds"); and

WHEREAS, because the Bonds will not be issued prior to April of 2015, the City must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, it is necessary and desirable, and in the best interests of the City to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of New Richmond, that:

Section 1. Expenditures of Funds. The City shall make expenditures as needed from its funds on hand or interim borrowing to pay the costs of the Project until Bond proceeds become available.

Section 2. Declaration of Official Intent. The City hereby officially declares its intent under Treas. Regs. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$450,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than Bonds are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside by the City pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the City Hall within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Motion was seconded by Alderman Ard and carried.

Resolution #061502 Authorize Application for Safe Drinking Water Fund

Alderman Ard offered the following resolution and moved for its adoption:

RESOLUTION #061502

CITY OF NEW RICHMOND

AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR

FINANCIAL ASSISTANCE FROM

STATE OF WISCONSIN SAFE DRINKING WATER FUND PROGRAM

WHEREAS, it is the desire of the City of New Richmond, Wisconsin, a local government unit under Wis. Stats. 281.61, to file applications for state financial assistance for Water Tower Improvements under the Wisconsin Safe Drinking Water Fund Program; and

WHEREAS, it is necessary to designate a representative for filing said applications;

BE IT THEREFORE RESOLVED by the Common Council of the City of New Richmond that the City Administrator or the Public Works Director are hereby appointed as the authorized representatives for the City of New Richmond for the purpose of filing these applications, and that the representatives are further authorized and empowered to do all necessary things and take all necessary steps in connection with said applications.

Motion was seconded by Alderman Hansen and carried.

Community Commons Presentation

Mike Darrow explained the process that the City, School District, and Commons Partners went through in the past year. In June of 2015, there was a joint resolution passed by this same group.

Leo A. Daly was hired to look at the costs involved to rehabilitate the building. They found the cost to be \$22 million and that did not include the library. This is far beyond what is affordable for this group. Discussion followed. The following are the next steps for this project:

Step One - Look at the Middle School site as a clean site

Step two – Develop a joint board meeting on June 22, 2015 with the School District, GEN Group, Library Board and City Council

Step Three – Develop a Design Committee for the Library

Step Four – Develop a Commons Community for the purpose of fund raising

Alderman Ard offered the following resolution and moved for its adoption:

RESOLUTION #061503

JOINT DRAFT

RESOLUTION

CITY OF NEW RICHMOND

&

NEW RICHMOND SCHOOL BOARD

RESOLUTION TO FURTHER EVALUATE THE DESIRABILITY OF A NEW LIBRARY AND
COMMONS BUILDING ON A CLEAN MIDDLE SCHOOL SITE

WHEREAS, the City of New Richmond, along with the New Richmond Area School District and Friday Memorial Library, undertook a comprehensive analysis of the existing Middle School Building related to preserving it for future use as a community library site:

WHEREAS, the City and School Board hired Leo A Daly to assist in this analysis and work with a subcommittee made up of members of the Commons Community, Government Entities Network, School Board, City and Library;

WHEREAS, the City of New Richmond, in partnership with the School District, received a Community Development Block Grant for the project on May 29, 2014;

WHEREAS, community meetings were held to present this information to the public and engage in public comment;

WHEREAS, through this process, it was further solidified that the groups making up the Commons Partners play a vital and active role in our community and that ensuring a long-term plan for these groups is a responsibility of the New Richmond Area Community.

WHEREAS, as a result of this analysis, it has been determined that the costs associated with the project are prohibitive;

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of New Richmond and New Richmond School Board that:

This joint body will evaluate the desirability of a new library and Commons Building on a clean Middle School Site subject to the following steps:

A design committee would be formed to begin the design process. A formal scope of work would be presented to the Library Board and approved by the City Council in July. The design committee would include members of the library and City Council.

Contingent on the Commons Partner's participation in the project, a design group would be developed for the Community Commons. This group would include members of the School Board, Library, City Council, GEN group and Commons Partners.

A Commons 2020 Committee would be formed to include members of the following:

School District

GEN Group

Community Commons Partners

City of New Richmond

New Richmond Chamber of Commerce

New Richmond Area Foundation

New Richmond Rotary

Friday Memorial Library

Business Community Members

Vision 20/20 Group
VFW
Seniors
Community Education
Head Start
Food Shelf

The purpose of this committee would be to coordinate the potential capital campaign, including comprehensive branding, marketing, fundraising and development road map.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Motion was seconded by Alderman Hansen and carried. Alderman Hansen asked Victoria Johnson to get some students that would be interested in being a part of the planning group.

Closed Session

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(g) Conferring With Legal Counsel With Respect to Litigation in Which the City is or is Likely to Become Involved – Slocum Litigation, seconded by Alderman Jackson and carried.

Open Session

No Action was taken

Council Work Session

There will be a Council work session on June 29, 2015 at 5:00 p.m.

Communications and Miscellaneous

The Finance Committee will meet on June 22, 2015 at 5:00 p.m. to review employee handbooks from surrounding communities. There will be a joint meeting with the School Board, Library Board, City Council and GEN group on June 22, 2015 at 7:00 p.m. at the Commons building.

Alderman Ard moved to adjourn the meeting, seconded by Alderman Jackson and carried.

Meeting adjourned at 8:05 p.m.

Tanya Reigel
City Clerk